

CONSERVATION EASEMENT PHOTO-MONITORING CHECKLIST

Before Your Visit

- Review the property information in the field binder (baseline report, easement, prior notes).
- Contact the landowner to:
 - Schedule a date and time for the annual monitoring visit.
 - Invite them to join you on the walk.
 - Ask about parking, trail access, and any updates to the property.
 - Let them know you'll check in upon arrival and again before leaving. If they do not answer when you knock or call, leave a message and proceed with your visit.
 - Ask the questions listed on the **Monitoring Notes Form** and record their response.
- Let the Stewardship Team know when you plan to pick up your field binder or sign out an iPad (available near the front entrance).
- Confirm your device has offline property data downloaded in the Landscape app.

Day of Visit

Bring:

- iPad or device with Landscape
- Field binder
- Compass/phone/camera
- Weather appropriate gear (long pants, sturdy boots, hat, rain gear)
→ *Tip: white or light khaki pants make it easier to spot ticks*
- Bug spray, sunscreen, water, and snacks

On Site:

- Place a Legacy notice on your dashboard.
- Call the landowner upon arrival and before leaving.
- Use landscape to take photos at all photo points and any areas of concern.
- Record notes directly in Landscape as you go.
- Note any photo points you couldn't reach and why.
- Brush your boots before and after to prevent spreading invasive species.
- Do a thorough tick check before leaving the site.

After the Visit

- Review and upload all notes and photos in Landscape.
- Add or edit details as needed using your computer (see Landscape Portal How-To).
- Email the Stewardship Team to confirm your monitoring visit is complete.
- Return the field binder and iPad within one week of your visit.