





LANDSCAPE MOBILE APP HOW-TO GUIDE

At-Home/In-Office Prep with Landscape Mobile 3 App (Before you Leave for Site Visit)

- Connect your tablet or device to Wi-Fi and open the Landscape Mobile 3 App.
- If using a Legacy iPad, log in with your assigned credentials. Ensure the app is up-to-date before your visit.
- Tap inside the search bar at the top of the screen and begin typing the name of your assigned property.
- Select your property from the list when it appears. The map will zoom to the property boundary.
- Tap 'Prepare Offline' in the menu at the bottom of the screen, then select 'Yes' when prompted.
- A black cloud icon  with a white down arrow will appear. Wait for the map to download fully. You can prepare multiple sites for offline use if needed.
- Confirm the map is ready by tapping the cloud icon and checking that it says 'Ready' before heading out to the field.
- To view an aerial map before visiting, tap your 'Ready' offline site to open the map view. Your location will display as a blue dot, and photo points as green dots.
- *Optional: Adjust visible map layers using the layer icon  (top-right corner). We recommend selecting 'Property-Specific' and 'Stewardship Site-Specific' with 'Aerial Imagery' as the **Basemap**. Turn off unnecessary layers to reduce clutter.*
- Once your map loads, your device is ready to monitor without Wi-Fi or cellular connection. You may put the device to sleep or power it off – the property will remain available offline.

Onsite Data Collection with Landscape Mobile 3 (When you Arrive)



- Turn on or wake up your tablet. Open the Landscape Mobile App and ensure your monitoring property appears on the map. If not, search again and tap within the boundary to display the property menu.
- Begin your monitoring visit: tap 'Site Visits' (bottom-left corner), select '**Not Started Annual Monitoring Visit**', then tap 'OK'.
- *If no existing visit appears, tap in the box labeled 'Select a Visit Type...', choose 'Annual Monitoring', and tap 'OK'.*
- On the 'Site Visit Details' screen, tap 'START VISIT' (top-right), then select 'Yes' to update the start time.
- Tap the arrow in the top-left corner to return to the map and begin walking the property.
- Use the map as a guide. Green dots mark photo points—capture photos at these and any additional points of interest.
- To take a photo, tap the camera icon  on the right side of the screen. Frame your shot, tap the white button, then tap 'Keep' to confirm or 'Close' to exit.
- **Note: Hold the tablet vertically (portrait mode) when opening the camera to ensure directional accuracy. After opening, you may take photos in either orientation.**
- Continue taking photos at all relevant locations, not just official photo points. For example, document a new brush pile or erosion area using the **description field** in the photo menu.
- When finished, tap 'Site Visit'  on the left side of the map. Under 'Methods', select travel method(s), complete the monitoring form, then tap 'STOP VISIT' (red text, upper-right corner).
- ***You can access and edit form responses before, during, or after your visit as needed.**

Safeguarding southern Michigan's land and water to support diverse, resilient, and thriving communities-forever.


Legacy Land Conservancy | 6276 Jackson Rd, Suite G | Ann Arbor, MI 48103 | (734) 302-5263

LANDSCAPE MOBILE APP HOW-TO GUIDE

Uploading your Data with Landscape Mobile 3 (After the Visit)

- Data will **not** sync automatically. Connect to Wi-Fi, then tap the sync icon (two circular arrows)  to upload your data.
- The icon will spin while uploading. Once complete, tap it again to confirm successful upload.
- Tap the black cloud arrow icon , then the trash can next to your site, and select 'Yes' to delete uploaded data from your device.
- If you prefer to complete or edit the monitoring form on your computer, log in to the Landscape Portal at app.landconservationsoftware.com using the same credentials. See the **Landscape Database Portal How-To Guide** for details.

Troubleshooting

- **Problem:** You accidentally close the app or it crashes mid-visit.
 - **Fix:** Reopen the app, tap the cloud icon, then tap the prepared site record. Tap 'Site Visits', select your ongoing visit, then 'OK'. Tap 'START VISIT' (no need to update start time), then use the arrow in the top-left to return to the map and continue. **Note: There may be more than one existing visit. Check dates carefully to select the correct one.**
- **Problem:** The app crashes repeatedly during site visit.
 - **Fix:** On Legacy iPads, pull down the menu in the top-right corner and enable 'Airplane Mode' or turn off Wi-Fi . If using a personal device with data, disabling Wi-Fi prevents automatic network switching while still allowing cellular calls.
- **Problem:** You can't select a point—it keeps selecting something else.
 - **Fix:** Zoom in on the map to separate nearby features. Move a few feet to a new location, then try again. If the issue continues, open the three-dot menu in the top blue bar and turn off 'Show Your Location.'