

JOB ANNOUNCEMENT

Easement Stewardship Coordinator

Description: The Easement Stewardship Coordinator provides oversight and leadership to all facets of Legacy Land Conservancy's conservation easement stewardship program: conservation easement landowner education and engagement; facilitation of annual conservation easement monitoring objectives including coordination of Legacy's large volunteer photo-monitoring team; and management of conservation easement violations. This position must also provide appropriate supervision to those work-study students, interns, and staff who assist with conservation easement stewardship tasks. The position requires cooperative engagement with other land staff, grant/development and communications staff, and external partner engagement.

Hours: Full-time Regular, 40 hours per week. Flexible schedule preferred as weekend events are occasionally required. Legacy embraces a remote work culture, especially during COVID-19, but the position does require time in the field and at the office.

Responsibilities/Duties:

- Oversee annual monitoring of 90+ conservation easement properties monitored by Legacy Land Conservancy including necessary documentation and reporting.
- Manage documentation and record-keeping for monitoring and other easement stewardship activities consistent with Land Trust Alliance standards.
- Recruit, train, inspire, and celebrate Legacy's volunteer photo-monitoring team.
- Maintain easement stewardship technology.
- Create Baseline Documentation Reports for conservation easement projects.
- Manage and record communications with conservation easement landowners including new landowner education, permissions, easement interpretation, and general questions.
- In coordination with the Executive Director and appropriate legal counsel, manage violations occurring on Legacy's conservation easement properties.
- Review of draft conservation easements to ensure enforceability.
- Facilitate conservation easement amendments in concert with Land Acquisition Manager and appropriate legal counsel.
- Provide bi-monthly report to Land Protection – Stewardship Committee on monitoring progress and relevant news and developments.

Required Qualifications:

- Two to seven years related experience in ecology, environmental science, natural resource management, or a related field.
- Familiarity with land trust operations, issues, and best practices preferred.

Compensation: \$44,500 salaried. Legacy provides a competitive benefits package including health, dental, vision, life insurance, long-term disability, professional development opportunities and paid PTO.

To Apply: Send resume and cover letter to admin@legacylandconservancy.org (email subject line: Easement Stewardship Coordinator Position).

Application Deadline: Please submit a cover letter, resume and references by September 28, 2020.

Legacy Land Conservancy is an accredited land conservancy founded in 1971 to protect the forests, fields, wetlands, and rivers of southern Michigan. Serving Washtenaw and Jackson counties, Legacy's mission is to secure for current and future generations a land base for nature, agriculture, fresh water, and recreation today and forever. More information: www.legacylandconservancy.org. **Legacy Land Conservancy is an Equal Opportunity Employer.**