

## Landscape Mobile App How To 2020

### At-Home/In Office Preparation via Landscape App

#### before you leave for the monitoring visit

1. **With tablet or device connected to wifi** open the Landscape App  
 found in the bottom menu bar on the left of Legacy's tablets). You may need to login.  
Login: [volunteerlegacy2018@gmail.com](mailto:volunteerlegacy2018@gmail.com) Password: !thebest!  
Note: if you are using your own device, make sure you have the most up-to-date version installed.
2. Making sure the list is set to "All", scroll through the list of properties until you find the one that you will be monitoring or use the search function in the top right corner.
3. Under THINGS TO DO touch "Perform Site Visit". A dialog box will appear saying Annual Monitoring, touch "ok". It will open a new site visit for you.
4. To download the visit, touch the arrow in the top left corner.
5. Then tap the **download** button (  blue circle with cloud and arrow) on the left side of the screen that corresponds with property.
  - a. A box will pop up that says, "Confirm Visit Download"
  - b. Select "yes"
6. \*Allow a few minutes\* for the map to download. You will know the download is complete when a blue circle with white layers icon (  ) appears where the download button once was.
7. If needed, open your property by touching its name (not the pancake icon).
8. You can open the visit by touching "1 Incomplete site visit" under THINGS TO DO
9. If multiple visits are available, open the desired pending visit by touching it.
10. Tap the word "Location". This will bring up the aerial map of your property. When you are at the site, you will see yourself as a blue dot with a halo around it, the halo is the degree of accuracy. Photopoints are shown as colored dots with numbers in them (P5, P6 etc.).

You can change what is seen on the map by selecting "**Options**" in the upper right corner. Recommended to have selected are: **Show Current Location, Track Location, Property Boundaries, and Stewardship Points**. Make sure the **Basemap** is set to the Aerial Imagery setting. When you swipe a dot to the right it will turn green (on). Press OK at the bottom of the screen to return to the map. Note: turning all other options off will help to declutter your screen.

\*If your **Basemap** did not load AND you have checked to make sure the correct option is set, you can try to re-download. Be sure to turn off wifi/data after downloading. If wifi is on it will make viewing the map quirky when you are in range.

Once your map is visible and options are all set the device is now ready to monitor without data usage and you can sleep or turn off the device. Your property will stay downloaded in the Landscape App.

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### Onsite Data Collection via Landscape App – Once you have arrived at the property:

1. Turn on or wake up your tablet. If you shut the device down before you left home, open the app and re-navigate to your monitoring visit. Tap on “1 Incomplete Monitoring Visit”
2. Officially kick off your monitoring visit by clicking the blue circle and white arrow to the left of the words “Start Visit”. Now you will see in red the words “Visit Active”, and pause and stop icons, like this:



3. **Use the map as a guide while walking the property.** The property map includes green waypoints. These are baseline photo points to use as a **guide** for picture locations.

4. To **take a picture**: tap the camera icon at the bottom of the screen.  This will activate the camera. Frame your shot and tap the white button at the bottom of screen. If you like the picture, tap “keep”, then take another picture or tap “close”. You do not need to name the individual photos. Direction taken is automatically recorded.

**Note: Hold the tablet in portrait mode throughout use of Landscape mobile. This ensures directional information is accurate.**

5. The app will automatically make a **waypoint** for each location where a picture is taken. If you take multiple pictures from the same location or a couple steps away, they will be grouped in the same point. **Name the created waypoint** by touching the waypoint on the map after you have finished taking all the photos you want at that point. In the dialogue box put the photo point name in the “**map label**” line, e.g. “P5” (photo point 5). To exit the waypoint dialogue box use the arrow in the upper left corner. **Note: the direction the photo is taken is automatically stored in the photo, you do not need to include it.**
6. Continue this process for each set of photos. You may take a picture at any location you think appropriate, not just at the photo points. For example: to document a brush pile in the woods you would take the photo, put in a description (describing each photo might be helpful here), and then name the waypoint in the Map Label using a one or two word description. e.g. Photo Description field: pile may have new items on the north side, Waypoint Map Label field: Brush Heap

7. **IMPORTANT:** When you have finished photo monitoring, hit the stop button  on the home screen. If the visit is interrupted you will need to select “start again” to resume. Close out of the program by touching the house or the home button in the middle of the bottom of the screen.

8. **Data for your visit will sync when your device is reconnected to wifi. With that in mind remember to turn on wifi when you get home/back to the office..** After connecting to wifi open the mobile app to the list of properties and touch the layers icon (pancakes), and select “yes” to Confirm Offline Cleanup (and sync). This is no longer the scary button. It will force sync your data with the database.



9. **Proceed to “Landscape How To 2020” to finish your monitoring data entry.**

### Troubleshooting

Problem: When I try to open the property it says **“confirm offline cleanup”**

Fix: This pop up is for a clearing function that happens when you touch the striped cylinder across from the name of the property. **Select “no” if you get this pop up before you have monitored the property. Then open the property by touching its name.**

Problem: **App crashes** repeatedly during site visit

Fix: If you are close to residences or offices, try turning Wifi  off in the pull down menu from the top of the screen. If you are on your own device also turn off your mobile data in the phone settings.

Problem: **Accuracy** is poor

Fix: From the pull down menu at the top of the screen, make sure GPS is enabled. 

Problem: **“Back” button** in App going too far.

Fix: The arrow in the top blue bar pointing left takes you up one level, it does not go back to the last page you visited. Use the bottom black bar icons for navigating.

Problem: I can't **select** the point, it keeps selecting something else

Fix: Try zooming the map in a bit to put some distance between what you are selecting and the features around it. Try walking a few feet to a new location, then try again. Try turning off “show your location” in the three-dot menu in the top blue bar on the right.